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STATE DEPARTMENT FOR INDUSTRY**

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**MINUTES OF THE PRETENDER SITE VISIT MEETING HELD ON 7TH OCTOBER, 2026
TENDER NO. MITI/SDI/011/2026-2027 TENDER FOR SUPPLY, DELIVERY,
INSTALLATION, COMMISSIONING, TESTING, TRAINING AND TWO-YEAR
TECHNICAL SUPPORT FOR MACHAKOS COUNTY AGGREGATION INDUSTRIAL
PARKS (CAIPS) MANGO PUREE PROCESSING EQUIPMENT.**

Min. No 1. Introduction and Opening Remarks.

The site visit commenced at 10am and was facilitated by official from the State Department for Industry, Kenya Industrial Research Development Institute (KIRDI), Council of Governors (COG) and the respective county officials incharge of Agriculture and Trade directorates. The attendees were informed that the visit would provide an opportunity to observe the site conditions and seek clarification in accordance with the tender documents and the applicable law.

Min. No 2. Purpose of the site visit

The objectives of the site visit were:

- Familiarize the prospective bidders with project location and the existing conditions.
- Enables bidders to understand the scope and the nature of the proposed works,
- Identify any physical constraints that may affect the execution of the project
- Highlight site accessibility, storage areas, utilities and other relevant facilities
- Allow prospective tenders to identify issues requiring clarification before submission of their tenders.

Min. No 3. Scope of works

Bidders were briefed on the general scope of the proposed works and the equipment specifications as outlined in the tender documents. The prospective tenderers were advised to carefully read and review the tender documents, Scope of works, Equipment specifications and all the applicable requirements when preparing their tenders.

Min. No 4. Site Inspection and Observations

The team conducted a physical inspection of the site and the following observations were made:

- a. **Site accessibility**-The access was good, no restrictions observed.
- b. **Existing site conditions**-Site was in good condition, 75% completion rate as per the county officials.
- c. **Availability of utilities**

- **Electricity**-Power connectivity had not been done at the CAIP site but KPLC had been contacted to expedite the process.
- **Water Supply:** Borehole water was available on site
- d. **Other Observations**-No concerns were noted.

Min. No. 5. Sought Clarifications and Responses

Issue No. 1-Tender Addendum No. 1.-Addendum to the Tender Notice (Addendum No. 1)

Response: Bidders were informed that addendum No. 1 was issued on 29th September, 2026 and it contained the following:

- **Amended Tender Documents:** -Tender documents had been revised, bidders were advised to use the “REVISED TENDER DOCUMENTS” and that the revised documents supersede the earlier versions.
- **Pre-Tender Site Visits:** Attention was drawn to the scheduled pretender site visits as indicated in the tender documents.
- **Clarification of Tender Submission Location:** the exact location for submission of tender documents is **Bishops Road, NSSF Building, Block A, Eastern Wing, in the tender situated on 16th floor.**
- **Extension of Tender Submission Date:** The bids submission deadline for the all the Seventeen (17) tenders were extended from **Friday, 23rd October, 2026 at 11am** to **Friday, 30th October, 2026 at 11am.**

Issue No. 2: If the site visit was mandatory

Response: Bidders were informed that the site visit was not mandatory BUT was necessary and critical in the preparation of the tender documents.

Issue No. 3: Bidder sought to Know what the county was doing since the Mango fruits are seasonal an if the equipment could be used for other value chains.

Response: Bidders were informed that **the** County Government of Machakos was looking into how future value chains would be would accommodate multiple processing lines. BUT for this specific tender, bidders should be guided by the provisions of the tender document and the equipment specification therein.

Issue No. 4. Waste Management and Disposal. Bidders also sought clarification on waste management and disposal requirements given the significant waste expected from the mango processing.

Response: bidders were informed that the drainage connectivity to sewer was underway and would be ready before the delivery of the equipment. In addition. it was confirmed that the dumpsite is approximately 500 metres and it is available for use.

Issue No. 5: Fresh/Soft water requirement for the processing equipment.

Bidders sought to know how soft water would be availed since their water available at the site was borehole water.

Response: Bidders were informed that the boiler provided for in the tender specifications is sufficient to meet the required soft water needs.

Issue No. 6: Raw Material (Mangoes) storage before processing

Bidder sought to know how storage of the raw material (Mango fruit) would be done awaiting processing.

Response: Bidder were informed that cold room with adequate space will be provided in the site.

Min. No 6. Conclusion

The pretender site visit provided an opportunity to prospective tenderers to familiarize themselves with the site, observe the existing conditions and identify issues relating to the site that would assist in the preparation of their tender.

Prepared by: Secretariat

Confirmed by: Pre-tender Site visit Committee