



Ministry of Investments, Trade and Industry

State Department for Industry

MINUTES OF THE PRE-TENDER SITE VISIT MEETING HELD ON 9TH OCTOBER 2026
TENDER NO. MITI/SDI/001/2026-2027 TENDER FOR SUPPLY, DELIVERY,
INSTALLATION, COMMISSIONING, TESTING, TRAINING AND TWO-YEAR
TECHNICAL SUPPORT FOR KISII COUNTY AGGREGATION INDUSTRIAL PARKS (CAIPS)
BANANA PROCESSING EQUIPMENT AT TONGERI

Min. No 1. Introduction and Opening Remarks.

The site visit commenced at 10:40am and was facilitated by officials from the State Department for Industry and KIRDI and Kisii County Government. The attendees were informed that the visit would provide an opportunity to observe the site conditions and seek clarification in accordance with the tender documents and the applicable law.

Min. No 2. Purpose of the site visit

The objectives of the site visit were:

- Familiarize the prospective bidders with project location and the existing conditions.
- Enables bidders to understand the scope and the nature of the proposed works,
- Identify any physical constraints that may affect the execution of the project
- Highlight site accessibility, storage areas, utilities and other relevant facilities
- Allow prospective tenders to identify issues requiring clarification before submission of their tenders.

Min. No 3. Scope of work

Bidders were briefed on the general scope of the proposed works and the equipment specifications as outlined in the tender documents. The prospective tenderers were advised to carefully read and review the tender documents, Scope of works, Equipment specifications and all the applicable requirements when preparing their tenders.

Min. No 4. Site Inspection and Observations

The team conducted a physical inspection of the site and the following observations were made:

- a. **Site accessibility** - The site was accessible; however, access is via an earth road.
- b. **Existing site conditions** - Site was in good condition, approximately 96% completion rate
- c. **Availability of utilities**
 - **Electricity** – A power house is already in place; however, the power supply application of 1000KVA is still pending, and the required transformer has not yet been supplied. Consequently, there is no power connection to the industrial park at the proposed equipment installation site within the CAIP.

- **Water Supply** – Borehole water is available at the site. However, the steel tank tower and water storage tank are still under manufacture; hence, water is not yet readily available for use on site.
- d. **Other Observations - No concerns were noted.**

Min. No. 5. Sought Clarifications and Responses

Issue No. 1-Tender Addendum No. 1.-Addendum to the Tender Notice (Addendum 1)

Response: Bidders were informed that addendum No. 1 was issued on 29th September, 2026 and it contained the following:

- **Amended Tender Documents:** -Tender documents had been revised, bidders were advised to use the “**REVISED TENDER DOCUMENTS**”, the revised documents supersede the earlier versions.
- **Pre-Tender Site Visits:** Attention was drawn to the scheduled pretender site visits as indicated in the tender documents.
- **Clarification of Tender Submission Location:** the exact location for submission of tender documents will be **Bishops Road, NSSF Building, Block A, Eastern Wing, in the tinder box situated on 16th floor.**
- **Extension of Tender Submission Date:** The bids submission deadline for the all the Seventeen (17) tenders was extended from **Friday, 23rd October, 2026 at 11am** to **Friday, 30th October, 2026 at 11am.**

Issue No. 2: Bidders sought clarification on the following utilities;

- Civil works pertaining the equipment’s installation since it was not specified in the tender document,
- Type of floor finishing in the CAIP since food processing require special flooring requirements.
- Positioning of the solar dryer.
- Positioning of the quality check equipment.

Response:

- *The bidders were advised to consider the need for floor reinforcement in areas where machinery with high vibration levels would be installed to ensure adequate structural support and stability during operation.*
- *The bidders were further informed that all power connection ducts should remain exposed and that power cables to the machines should be routed from the top to facilitate ease of access, inspection and maintenance.*
- *The bidders were informed that they were responsible for determining the required power cabling distance from the power house to the machine installation godown.*
- *The proposed location of the solar dryer was clarified during the site visit and was identified as an area on bare earth to the left of the godown.*
- *The quality-checking equipment was noted to be relatively small in size and is therefore expected to fit within the godown.*

Additionally, the bidders were requested to submit any further queries through the official tender communication channel via email at procurement@industrialization.go.ke.

Min. No 6. Conclusion

The pretender site visit provided an opportunity to prospective tenderers to familiarize themselves with the site, observe the existing conditions and identify issues relating to the site that would assist in the preparation of their tender.

Tender site visit team